Welcome to the

ICHAT

The Michigan State Police
Internet **C**riminal **H**istory **A**ccess
Tool

www.michigan.gov/ichat

ICHAT

is the only public resource for non-fingerprint-based Michigan criminal history background checks.

This tutorial is designed for the general public. There are other tutorials specially designed for PS&I (private security guard and burglar alarm) companies, government agencies, schools, churches, and non-profit charitable organizations.

ICHAT reports **DO NOT** display warrant information, suppressed records, local ordinance misdemeanors, traffic arrests, or criminal history information from other state or federal government agencies.

To use ICHAT you must have a minimum level of Internet browser access (i.e., Microsoft Internet Explorer version 5.5; Netscape Navigator version 7; or Firefox version 1.3) and a valid e-mail address.

The first time you access ICHAT you will need to register as a new user.

ICHAT Internet Criminal History Access Tool
Michigan State Police

Michigan.gov
The Official State of Michigan Website

Michigan.gov Home | **ICHAT Home** | MSP home | Sitemap | FAQs | Contact Us | Register | **Login** | Help

Background Search

Search Results

View Fee Charges

My Account

Shopping Cart

How to Use ICHAT
click for tutorials

ICHAT - Home

The Internet Criminal History Access Tool (ICHAT) allows the search of public record[s] contained in the Michigan Criminal History Record maintained by the Michigan State Police, Criminal Justice Information Center. [F]elonies and serious misdemeanors that are punishable by over 93 days are required to be reported to the state repository [by] law enforcement agencies, prosecutors, and courts in all 83 Michigan counties.

Suppressed records and warrant information are not available through ICHAT. Also not included are federal records, tribal records, and criminal history from other states. A search for a record that may be in another state requires that that you correspond with that state directly.

Anyone can perform a search through ICHAT. At a minimum, the full name of the person and his/her date of birth is required. A fee of $10 is charged for each search.

If this is your first time using the Internet Criminal History Access Tool (ICHAT), please select "Register"; otherwise select "Login" to proceed with a record search.

ICHAT accepts MasterCard, Visa, and Discover cards:

To access the Michigan Public Sex Offender Registry, click the following link: http://www.mipsor.state.mi.us

To begin, you must click **Register**.

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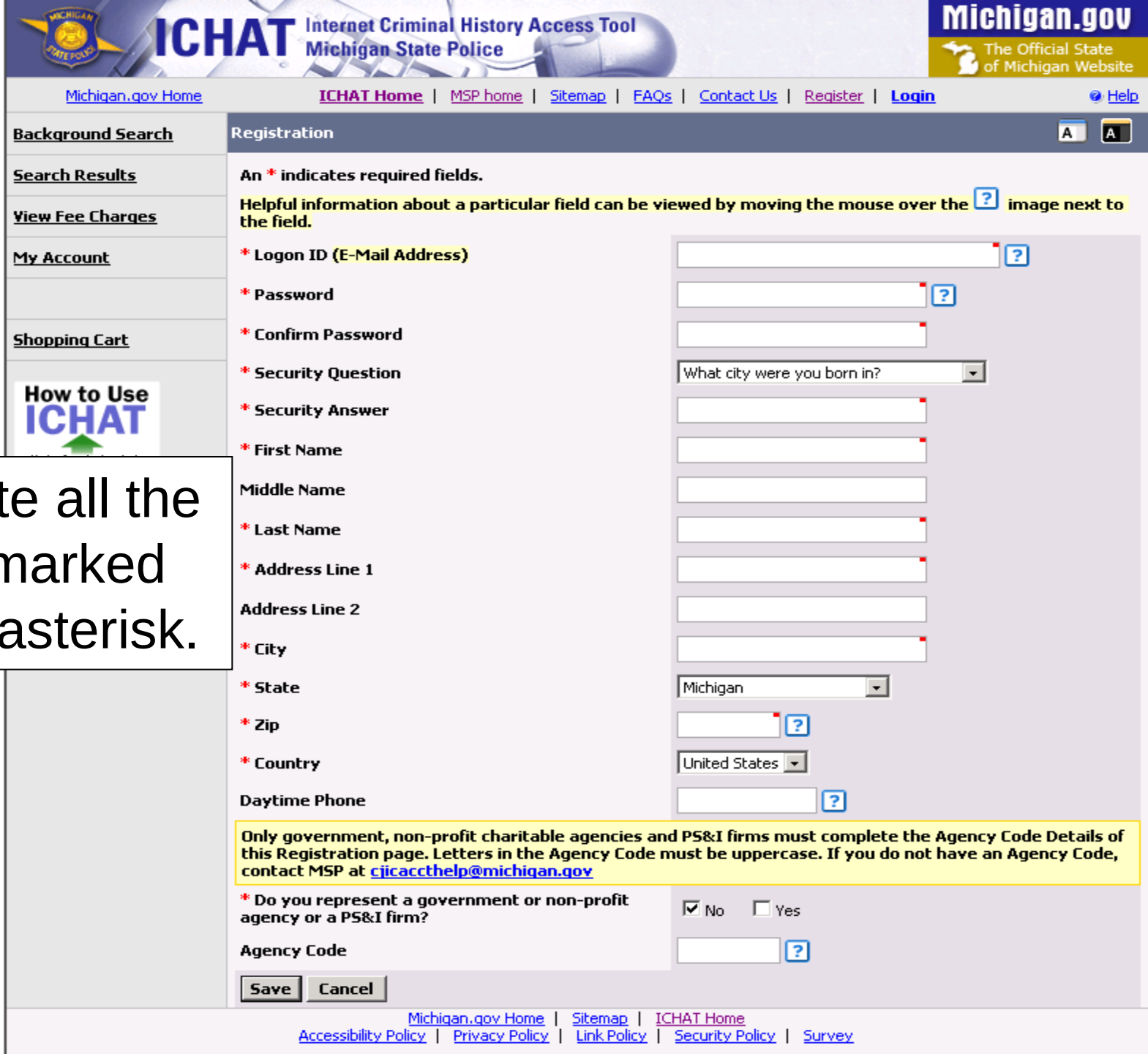
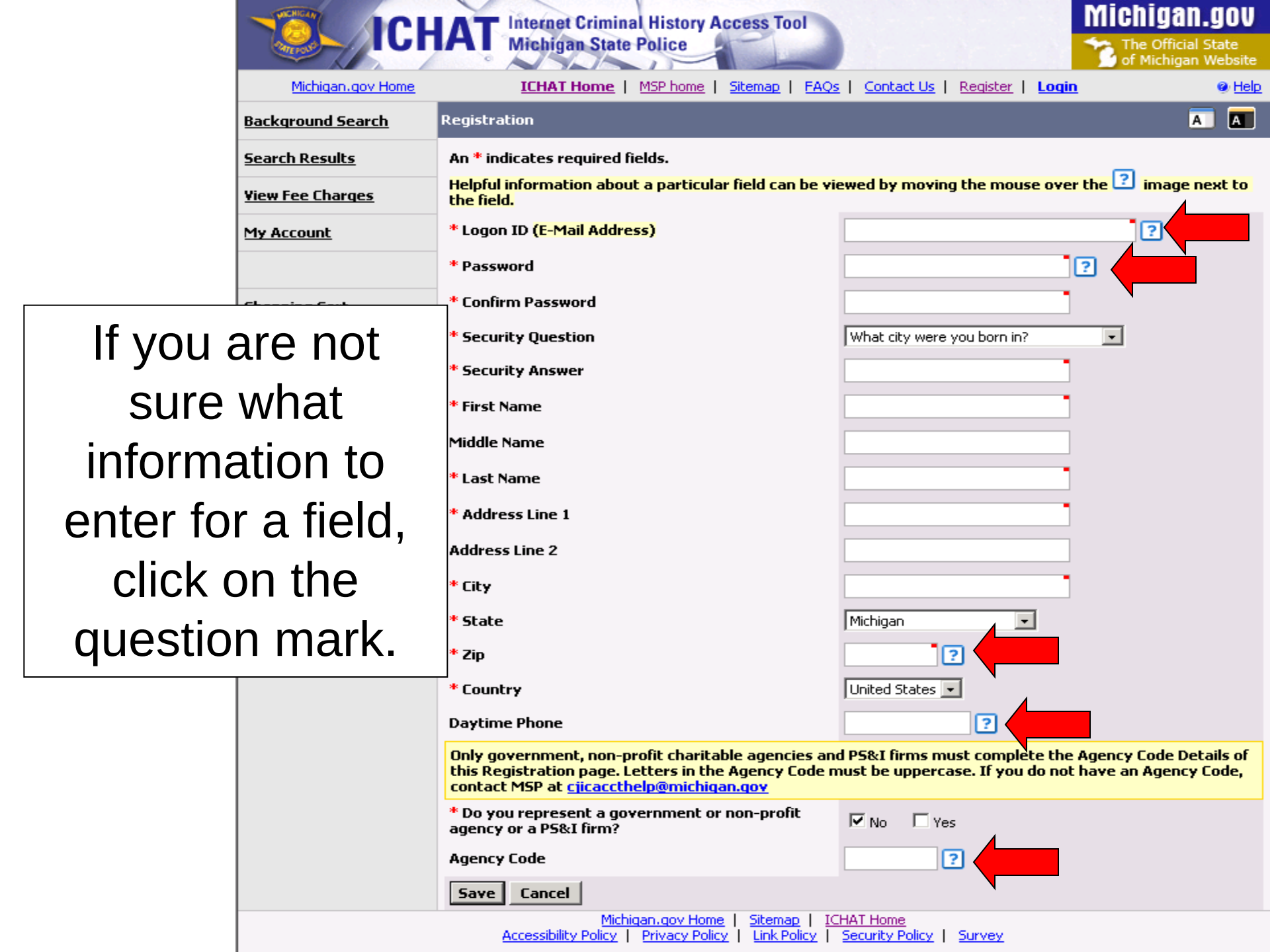


Complete all the fields marked with an asterisk.



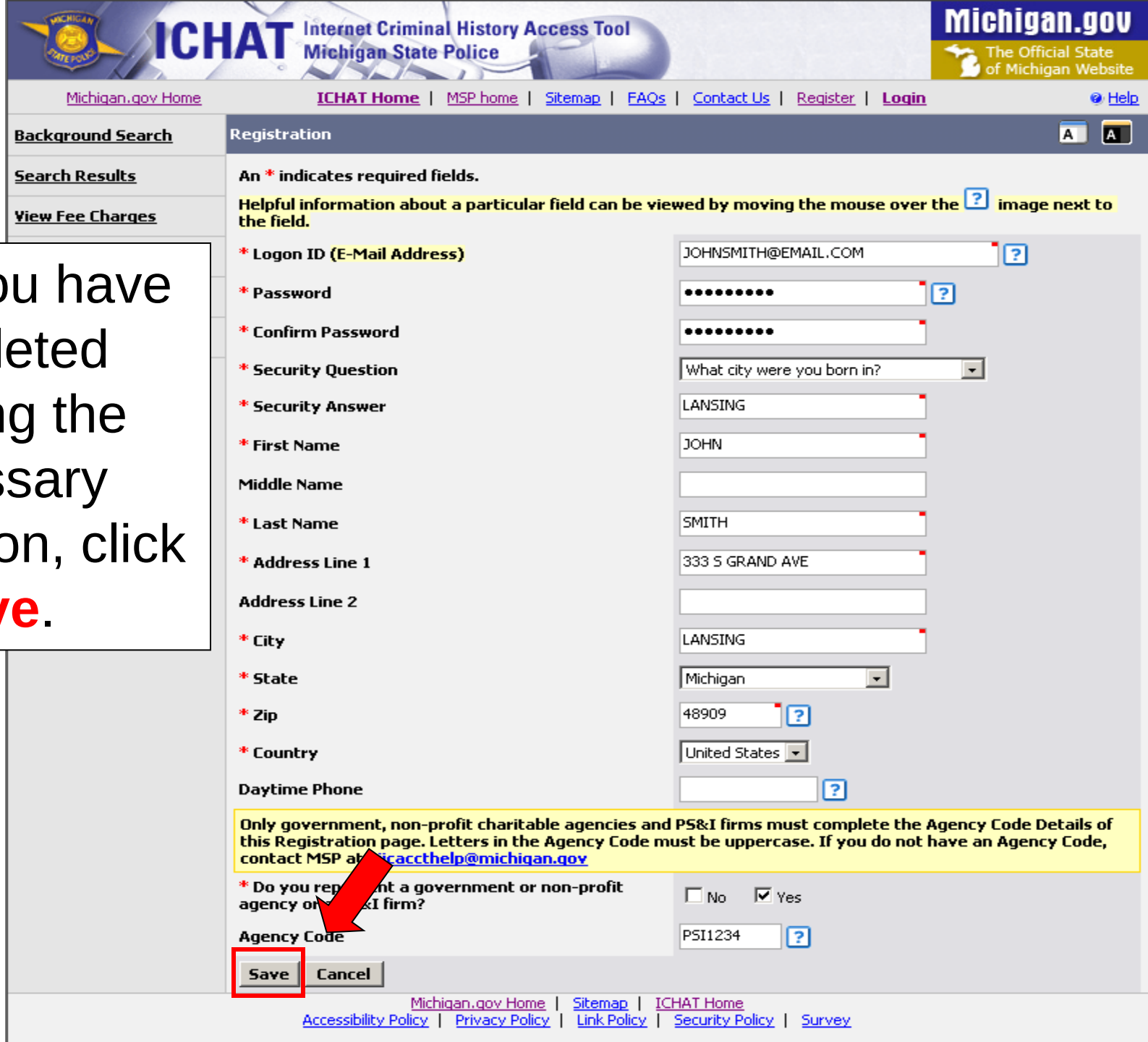
If you are not sure what information to enter for a field, click on the question mark.

Passwords must be six to twelve characters long and contain at least one letter, one number, and one special character (~`!@#$%^&*()_\-+=<>,.?/).

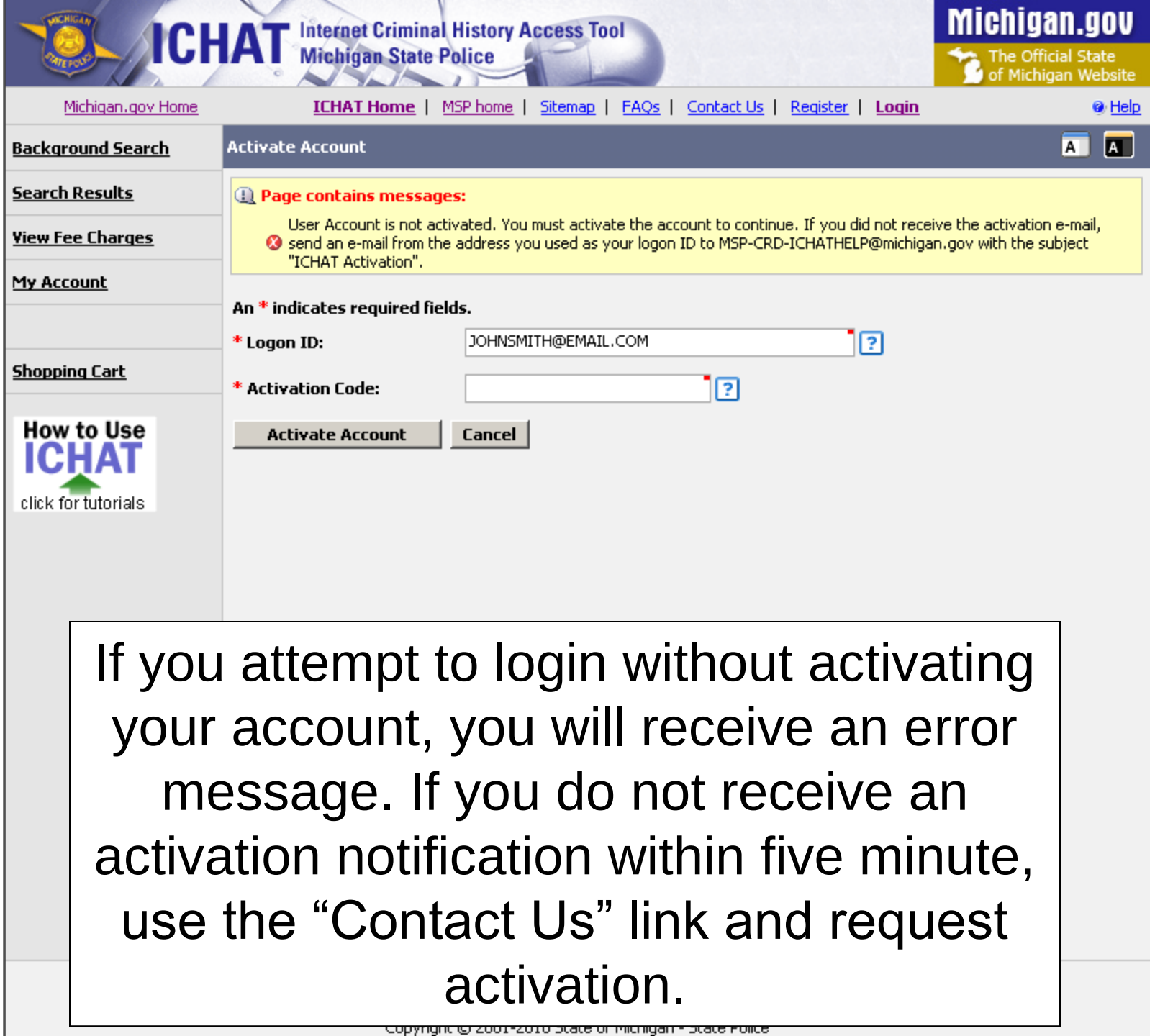
Example: abc@123
#1pass

General public users **do not use agency codes.** Only PS&I (private security guard and burglar alarm) companies, government agencies, schools, churches, and charities need to enter an agency code.

When you have completed entering the necessary information, click **Save**.



An activation link will be sent to your e-mail in about five minutes after completing the registration process. You must activate your account to access ICHAT.



If you attempt to login without activating your account, you will receive an error message. If you do not receive an activation notification within five minute, use the “Contact Us” link and request activation.

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Background Search
Search Results
View Fee Charges
My Account
Shopping Cart

How to Use ICHAT
click for tutorials

ICHAT - Home

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Michigan.gov
The Official State of Michigan Website
Michigan.gov Home
ICHAT Home | MSP home | Sitemap | FAQs | Contact Us | Register | Login
Help
Background Search
Search Results
View Fee Charges
My Account
Shopping Cart
How to Use ICHAT
click for tutorials
Login
To access this page you are required to sign in to the ICHAT:
Sign In to ICHAT
E-mail address:
Password:
Forgot your password?
Sign In
Don't have an ICHAT Account?
Register to create an ICHAT Account.
Register
Login in with your e-mail address and password created when you registered. Although ICHAT displays what you will type in ALL CAPS, do not use the "Shift" or "Caps Lock" buttons except to enter special characters.
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Background Search
Search Results
View Fee Charges
My Account
Reports
Administration
Shopping Cart

How to Use ICHAT
click for tutorials

ICHAT - Home

Things to Remember about ICHAT:

- ICHAT search results are available to view and print online immediately once payment is approved. The results are available that day and for the next seven days; after the seventh day they will be deleted. The results are NOT mailed.
- Just because the search is completed does not mean a criminal record was or was not located.
- ICHAT reports may not be accepted by all organizations. Check with the agency requiring the background check before paying for an ICHAT search.
- Social security numbers and driver's license numbers are not used. Many users were confused by how those items affected the search process.
- Users will now have to verify their data is correct before submitting it. If a user submits inaccurate data (such as a duplicate search, a misspelled name or wrong gender) they should correct it before checking out of the shopping cart.
- If you are not sure how the ICHAT searches work, please check the explanations below.

The criminal history record contains public Michigan arrest, charge, conviction, and sentence information. The ICHAT system ONLY provides criminal history records that are available to the general public due to State of Michigan privacy policy. For information on what criminal records will and will not be released through ICHAT, please click on the Information Reliability feature below.

Information Reliability
Name Matching Issues
Record Challenge
How to Perform a Search
Exiting

For general ICHAT information click on the links that are indicated.

Perform Health Check

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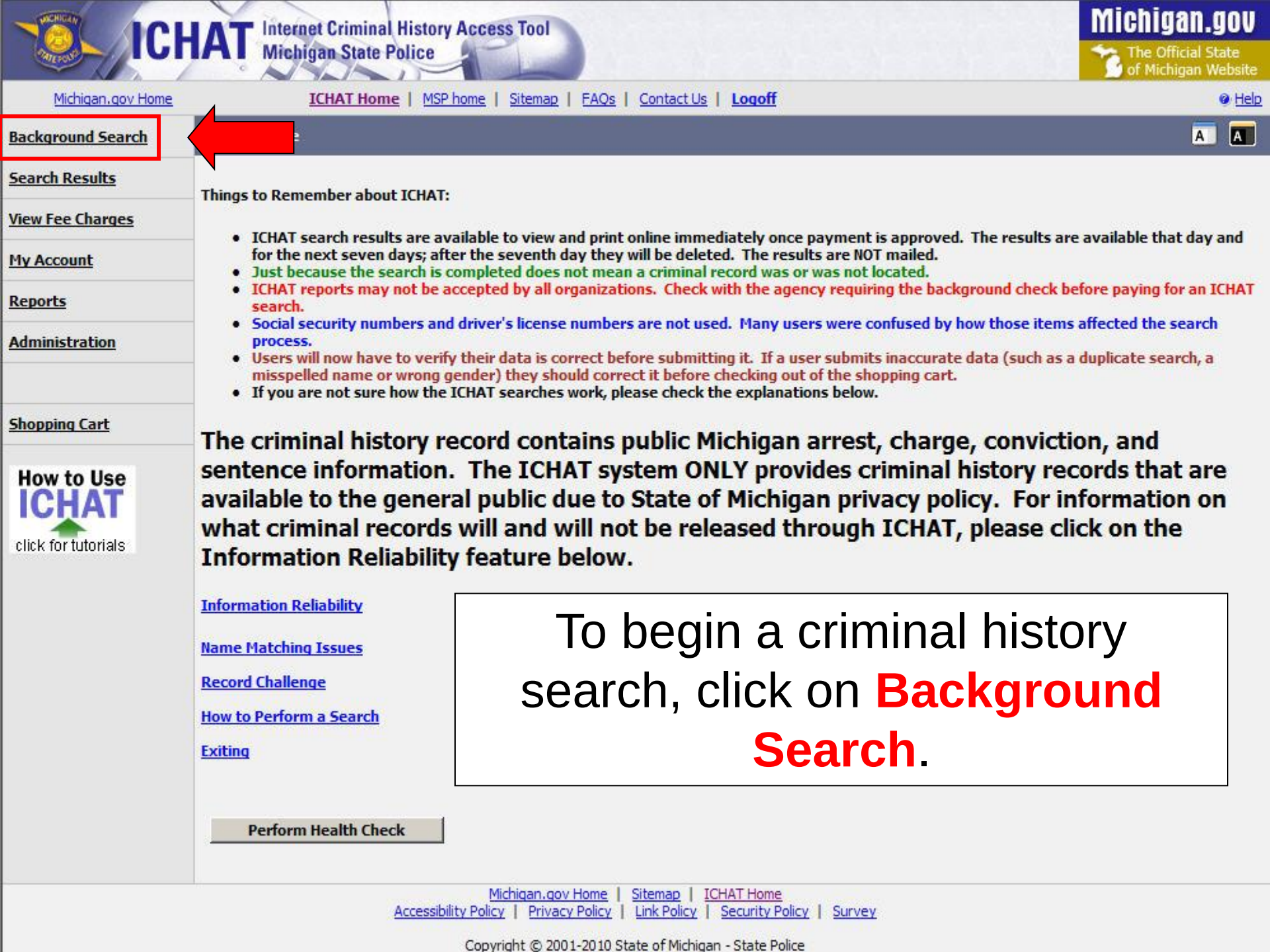
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Internet Criminal History Access Tool
Michigan State Police
Michigan.gov
The Official State of Michigan Website
Michigan.gov Home
ICHAT Home | MSP home | Sitemap | FAQs | Contact Us | Logoff
Help
Background Search
Search Results
View Fee Charges
My Account
Reports
Administration
Shopping Cart
How to Use ICHAT
click for tutorials
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Information Reliability
Name Matching Issues
Record Challenge
How to Perform a Search
Exiting
To begin a criminal history search, click on Background Search.
Perform Health Check
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Accessibility Policy | Privacy Policy | Link Policy | Security Policy | Survey
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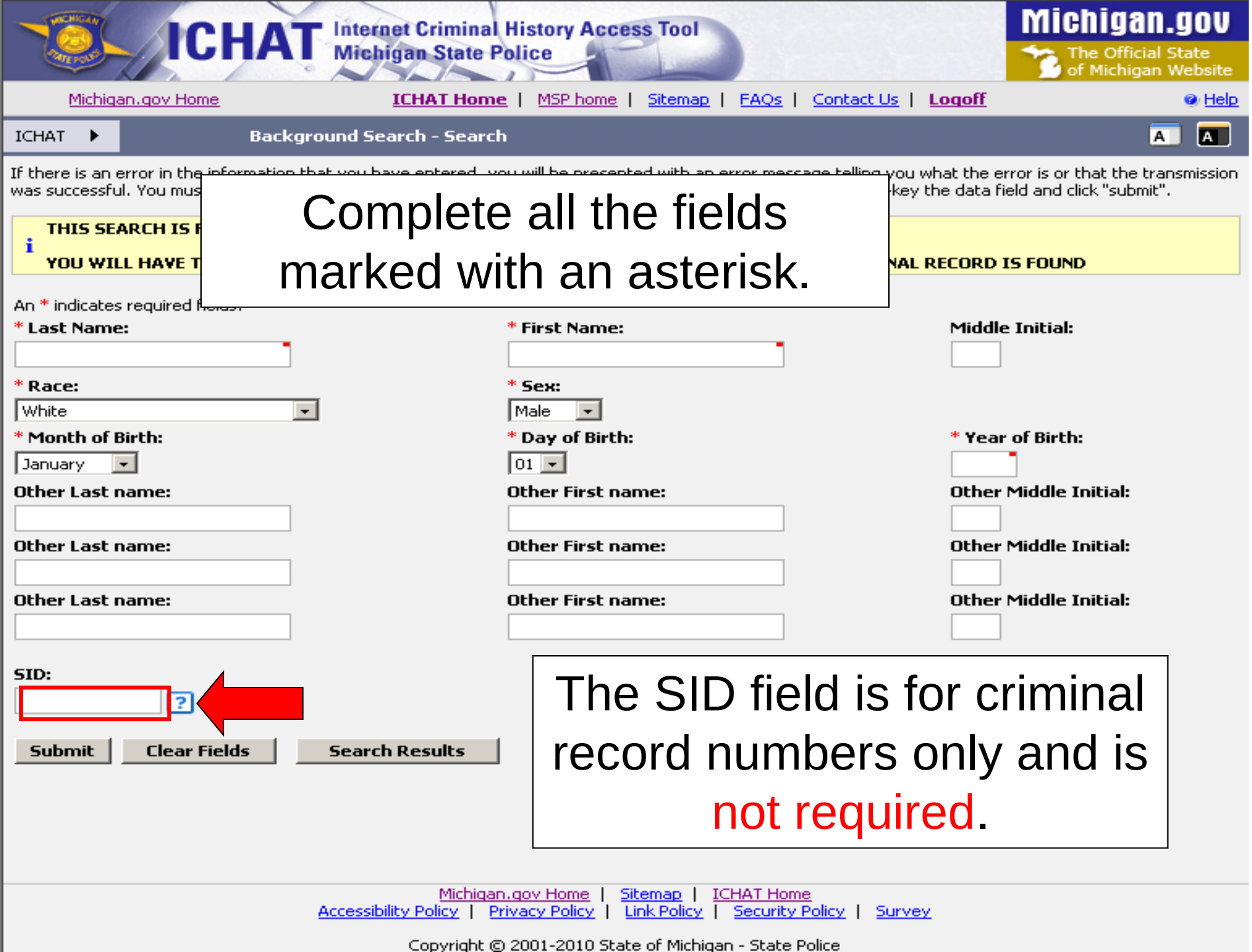
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Internet Criminal History Access Tool
Michigan State Police
Michigan.gov
The Official State of Michigan Website
Michigan.gov Home | ICHAT Home | MSP home | Sitemap | FAQs | Contact Us | Logoff | Help
ICHAT
Background Search - Search
Complete all the fields marked with an asterisk.
An * indicates required fields.
* Last Name:
* First Name:
Middle Initial:
* Race:
White
* Sex:
Male
* Month of Birth:
January
* Day of Birth:
01
* Year of Birth:
Other Last name:
Other First name:
Other Middle Initial:
Other Last name:
Other First name:
Other Middle Initial:
Other Last name:
Other First name:
Other Middle Initial:
SID:
Submit
Clear Fields
Search Results
The SID field is for criminal record numbers only and is not required.
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Accessibility Policy | Privacy Policy | Link Policy | Security Policy | Survey
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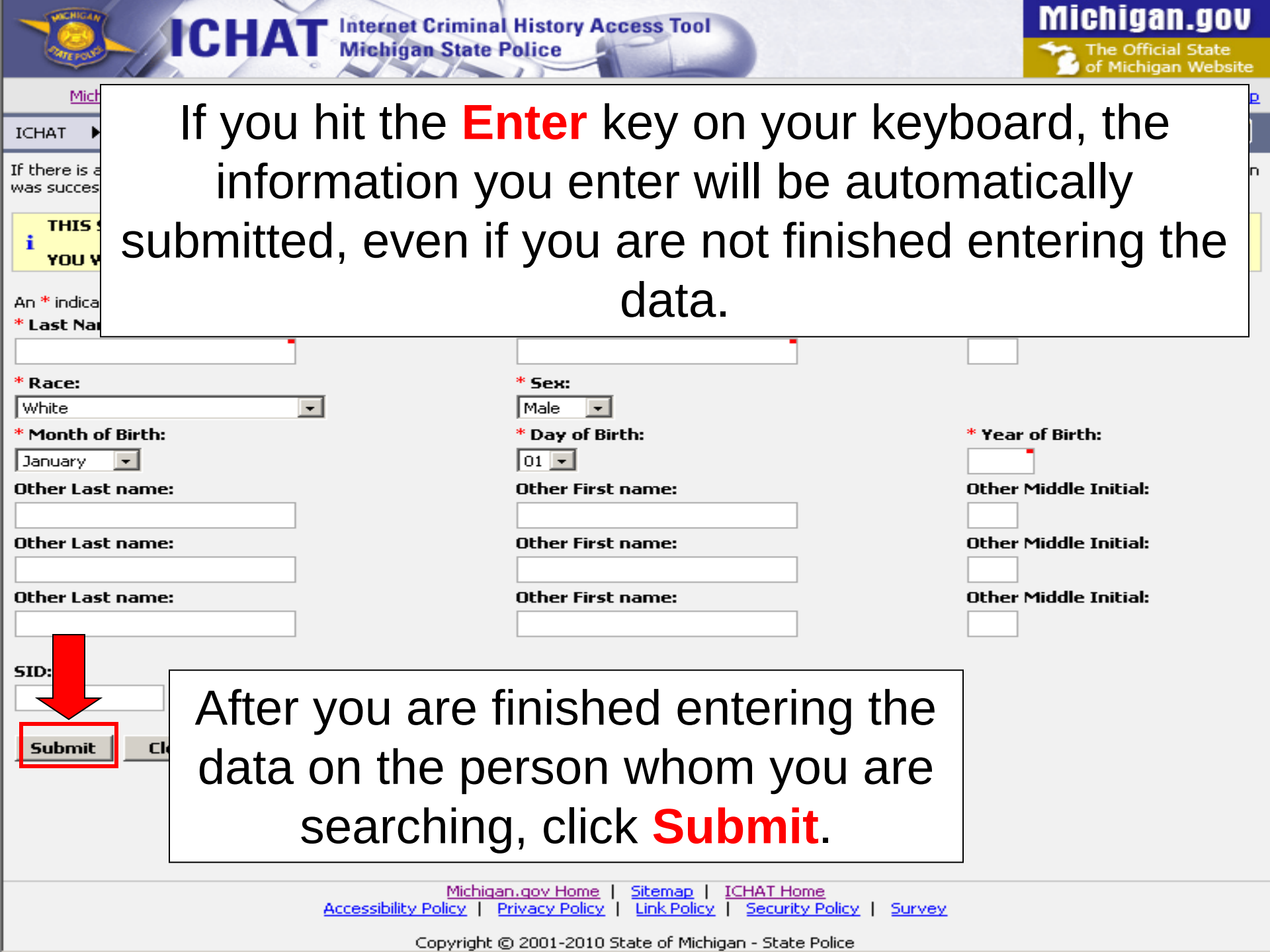
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Michigan State Police
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If you hit the Enter key on your keyboard, the information you enter will be automatically submitted, even if you are not finished entering the data.
ICHAT
* Last Na
* Race:
White
* Sex:
Male
* Month of Birth:
January
* Day of Birth:
01
* Year of Birth:
Other Last name:
Other First name:
Other Middle Initial:
Other Last name:
Other First name:
Other Middle Initial:
Other Last name:
Other First name:
Other Middle Initial:
SID:
Submit
After you are finished entering the data on the person whom you are searching, click Submit.
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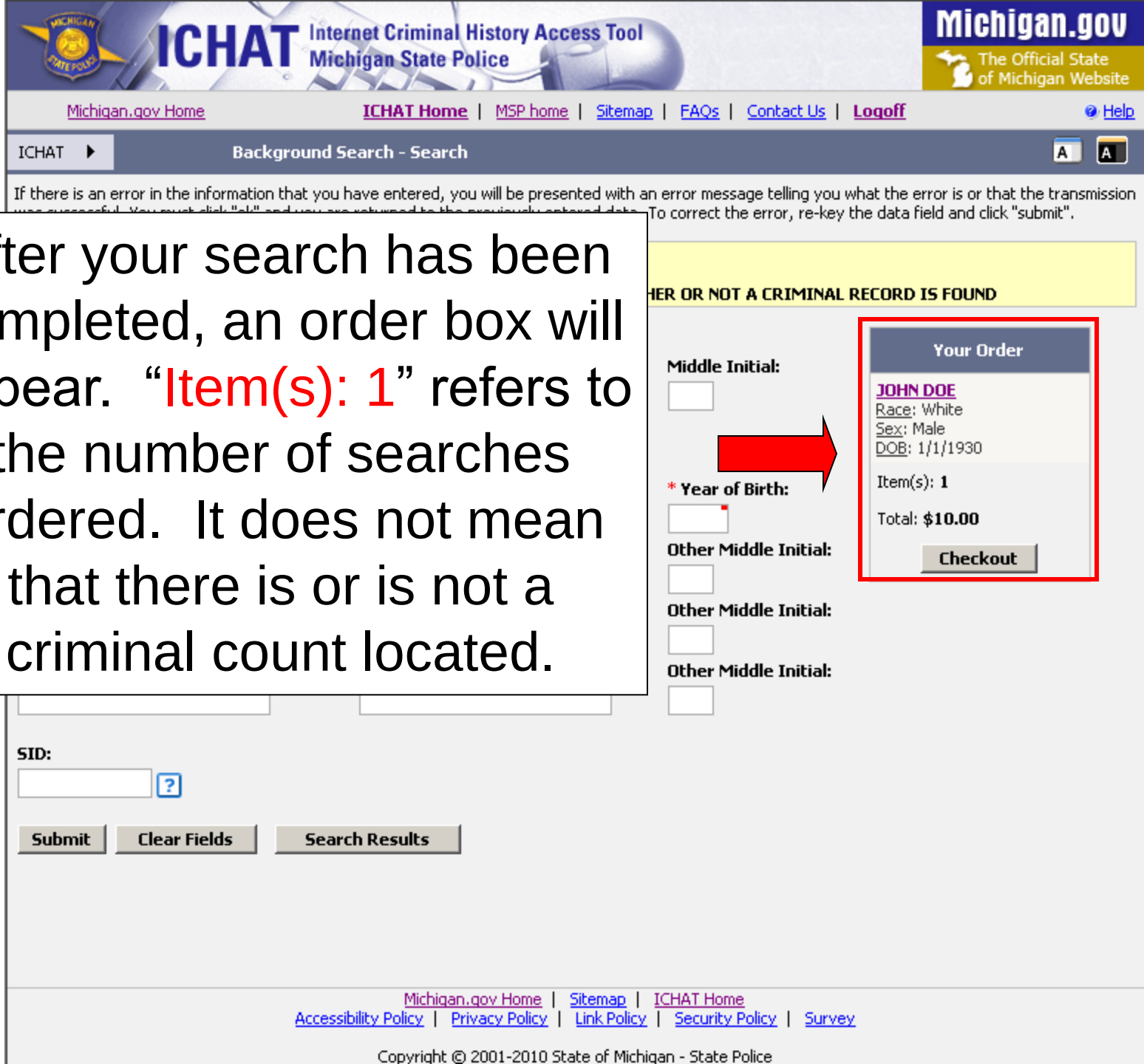

After your search has been completed, an order box will appear. "Item(s): 1" refers to the number of searches ordered. It does not mean that there is or is not a criminal count located.

there is an error in the information that you have entered, you will be presented with an error message telling you what the error is or that the transmission as successful. You must click "ok" and you are returned to the previously entered data. To correct the error, re-key the data field and click "submit".

THIS SEARCH IS FOR STATE OF MICHIGAN RECORDS ONLY

YOU WILL HAVE TO PAY FOR THE SEARCH RESULTS REGARDLESS OF WHETHER OR NOT A CRIMINAL RECORD IS FOUND

* indicates required fields.

Last Name:

*** First Name:**

Middle Initial:

Race: White

*** Sex:** Male

Month of Birth: January

*** Day of Birth:** 01

*** Year of Birth:**

Other Last name:

Other First name:

Other Middle Initial:

Other Last name:

Other First name:

Other Middle Initial:

Other Last name:

ID:

Submit | Clear Fields

Your Order

JANE DOE
Race: White
Sex: Female
DOB: 2/29/1936

JOHN DOE
Race: White
Sex: Male
DOB: 1/1/1930

Item(s): 2

Total: $20.00

Checkout

After your search is completed, you must pay for them before you can view the response(s). To do so click **Checkout**.

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Background Search
Search Results
View Fee Charges
My Account
Shopping Cart

How to Use ICHAT
click for tutorials

Shopping Cart

The following is the list of items in your shopping cart:

	Description	Created Date	Price	Commands
☐	JANE DOE (REGULAR SEARCH) Race: White Sex: Female DOB: 2/29/1936	10/26/2007 2:23:36 PM	$10.00	✕
☐	JOHN DOE (REGULAR SEARCH) Race: White Sex: Male DOB: 1/1/1930	10/26/2007 2:20:53 PM	$10.00	✕

Total: $20.00

Delete Items | Continue Shopping | Check Out

Delete any searches you do not wish to pay for now, then click **Check Out** when you are ready to pay for the searches.

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Payment Method

Michigan State Police ICHAT Payment Request

Welcome to the CEPAS Credit Card Processing Payment Module for the Michigan State Police ICHAT.

ICHAT accepts all Visa, and Discover MasterCard, cards, whether it is a standard credit, prepaid credit, or debit card.

Payment Information

Michigan State Police ICHAT Payment Request

If you are paying by credit card, billing address information is not required; please scroll down to the "Payment Method" Section to enter your credit card information.

To continue the payment process, click on "NEXT" in the box below.

* Indicates required field

Billing Address

*First Name: Ted M.I.: *Last Name: Kilvington
Street Line 1: 333 S. Grand Ave.
Street Line 2:
City: Lansing
State: Michigan
Zip: 48909
Country: UNITED STATES
Phone:
*E-Mail: KilvingT@michigan.gov

After entering the Billing Address and Payment Method click on Next.

*Name as it Appears on Card: Ted J Kilvington Jr
*Card Number: [redacted]
*Expiration Date: * Month 01 * Year 2012

Back Next Exit

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Michigan State Police

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Payment Review

Michigan State Police ICHAT Payment Request

To confirm your payment information, click on "Pay Now" in the box below. Click "Pay Now" only once to avoid multiple charges.

Address

Billing Address:
Ted Kilvington
333 S. Grand Ave.
Lansing, MI 48909
KilvingT@michigan.gov

Payment Method

Confirm payment information is correct and click Pay Now.

Payment Amount

Amount: $20.00

Total: **$20.00**

Back | Pay Now | Exit

To view the results of the criminal history searches click **View Responses**. Your results will not be mailed to you.

Michigan.gov Home

- Background Search
- Search Results
- View Fee Charges
- My Account
- Reports
- Administration
- Shopping Cart

How to Use ICHAT
click for tutorials

Your Order has been received and your credit card has been approved.

Order #: 774

Confirmation Number: 11020100348985

Date: 2/1/2011 4:17 PM

Click Here to View Results!

View Responses

Your results will only be stored for seven days. It is your responsibility to print them off during that time.

Description	Created Date	Pri
HERMAN DOE (REGULAR SEARCH) Race: White Sex: Male DOB: 7/4/1930	2/1/2011 4:06:12 PM	$10.(
TED KILVINGTON (REGULAR SEARCH) Race: White Sex: Male DOB: 9/12/1968	2/1/2011 4:06:26 PM	$10.(
	Total:	$20.(

YOUR RESULTS WILL NOT BE MAILED TO YOU.

Please print and retain the above information as reference to your order. **Thank You.**

After your credit card has been approved, you may print the **Order Summary** page as a receipt for your records.

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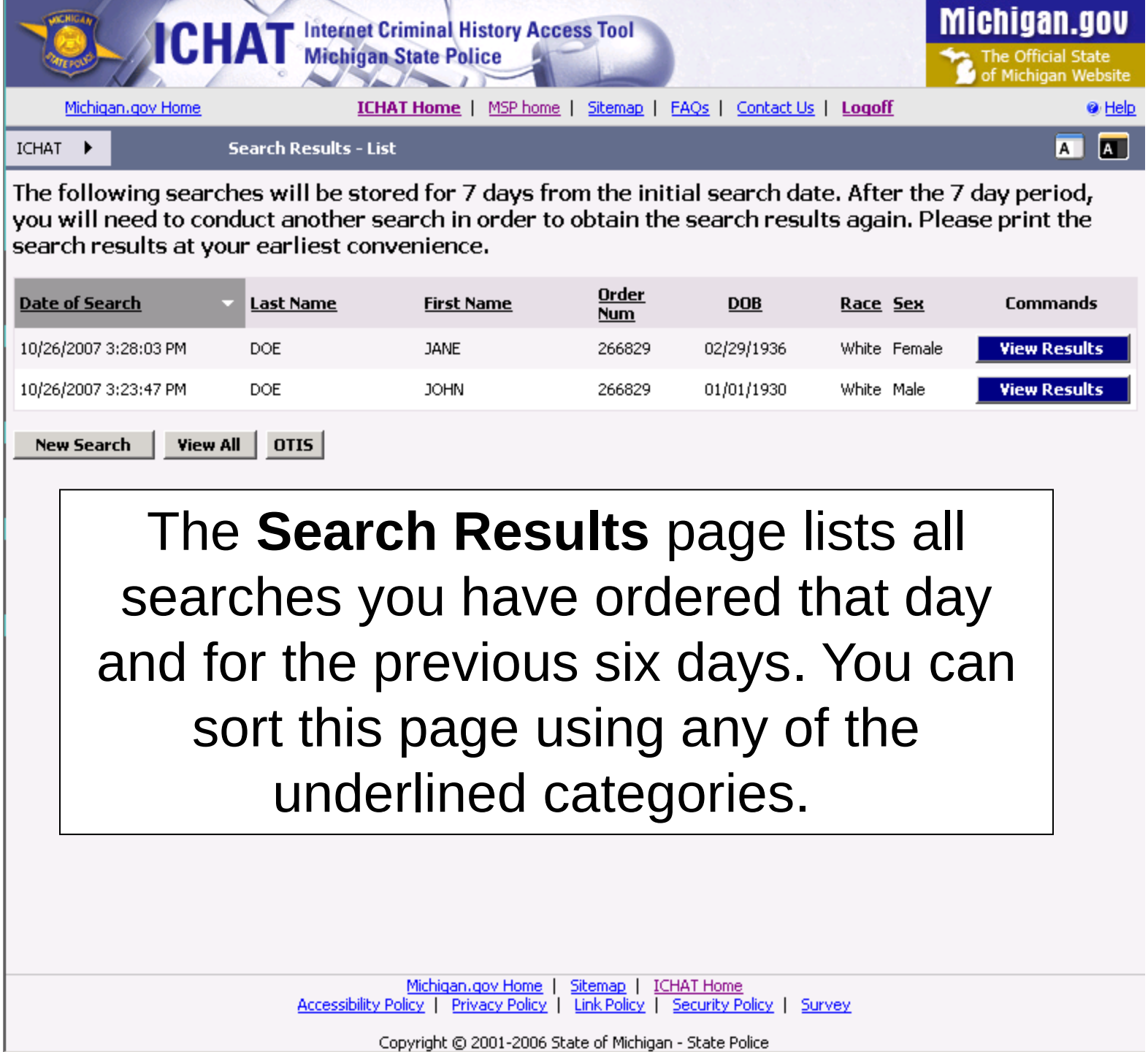
ICHAT
Internet Criminal History Access Tool
Michigan State Police
Michigan.gov
The Official State of Michigan Website
Michigan.gov Home
ICHAT Home | MSP home | Sitemap | FAQs | Contact Us | Logoff
Help
ICHAT
Search Results - List
The following searches will be stored for 7 days from the initial search date. After the 7 day period, you will need to conduct another search in order to obtain the search results again. Please print the search results at your earliest convenience.
Date of Search
Last Name
First Name
Order Num
DOB
Race
Sex
Commands
10/26/2007 3:28:03 PM
DOE
JANE
266829
02/29/1936
White
Female
View Results
10/26/2007 3:23:47 PM
DOE
JOHN
266829
01/01/1930
White
Male
View Results
New Search
View All
OTIS
The Search Results page lists all searches you have ordered that day and for the previous six days. You can sort this page using any of the underlined categories.
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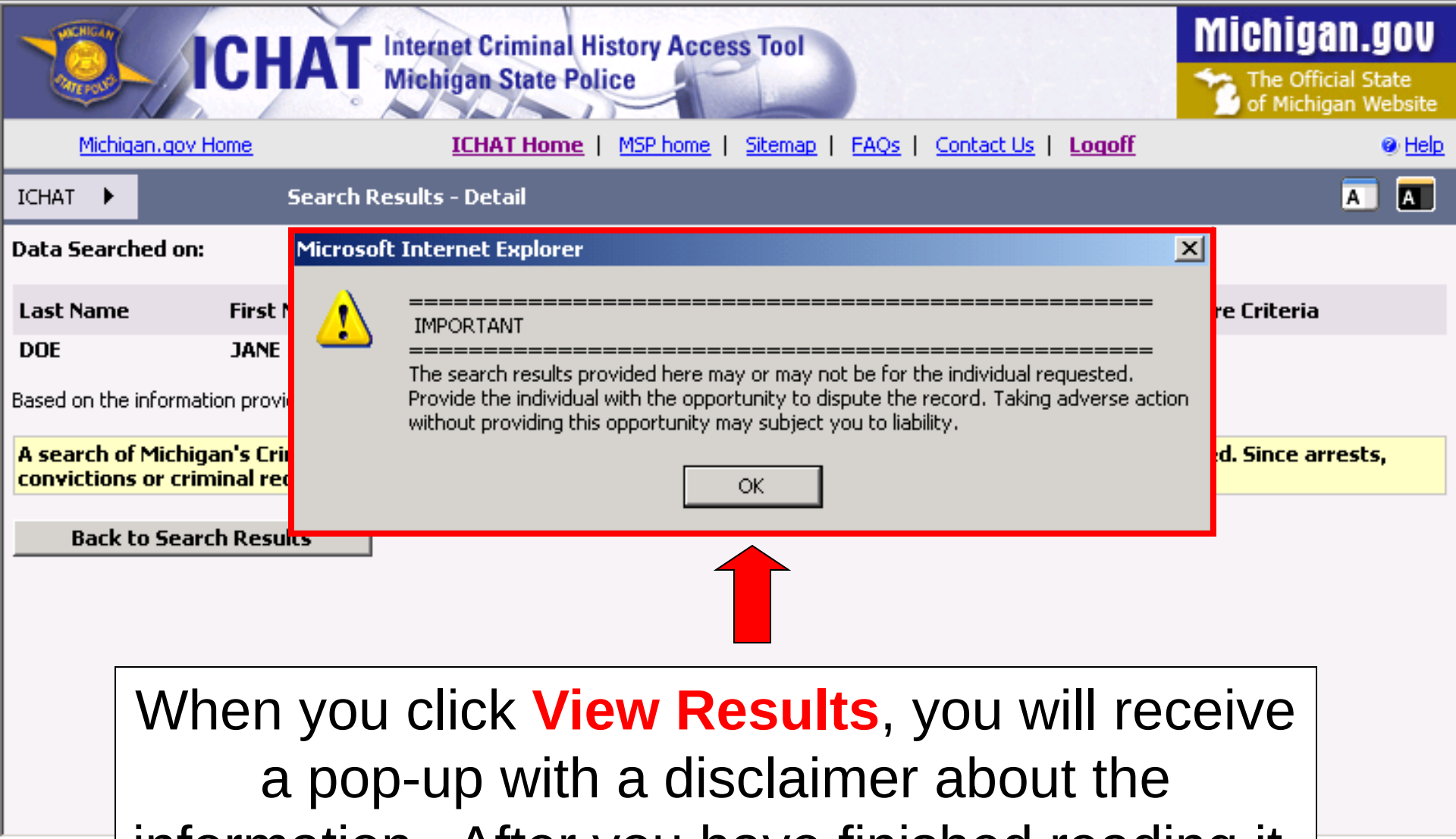
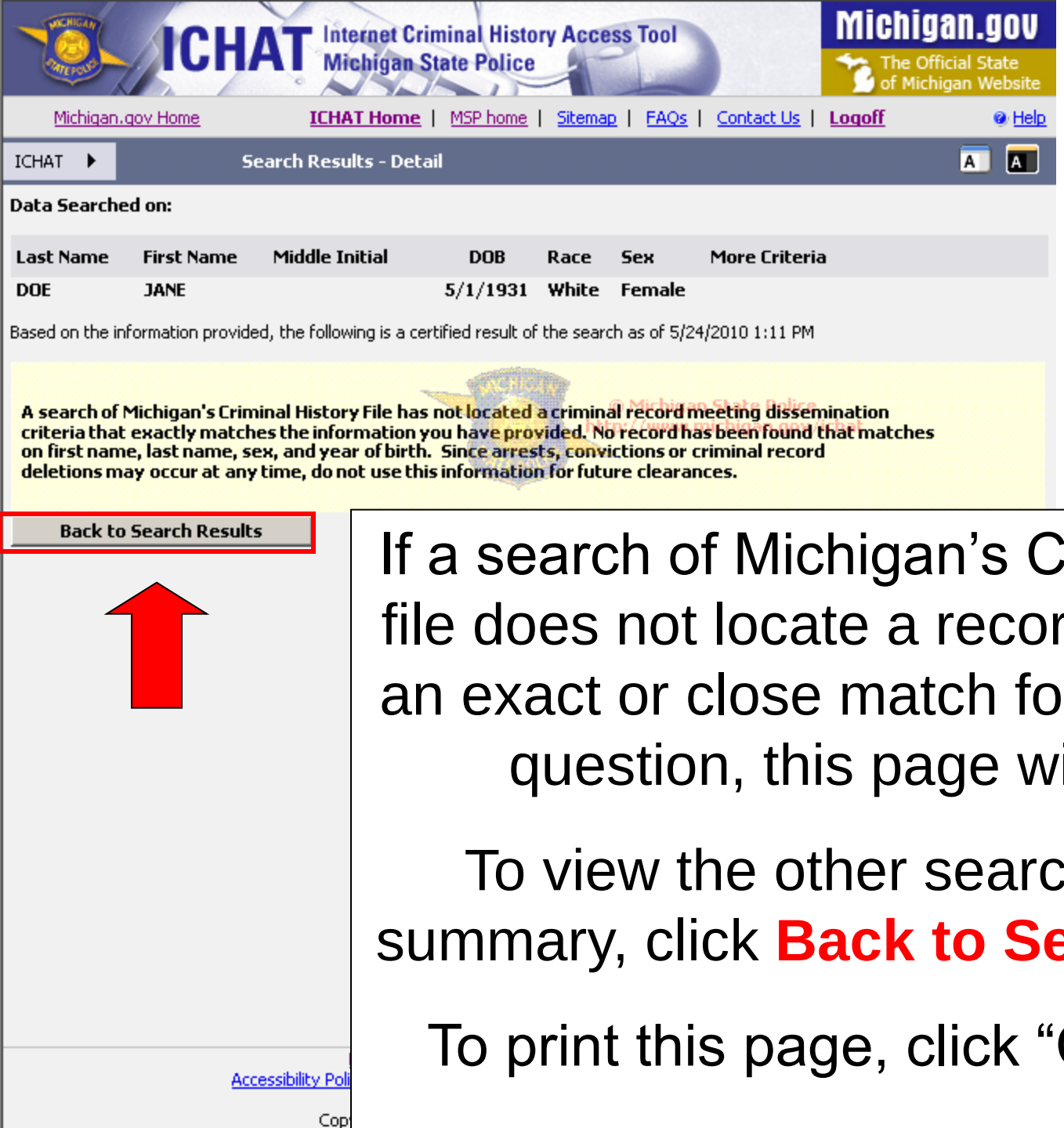


When you click **View Results**, you will receive a pop-up with a disclaimer about the information. After you have finished reading it, click **OK**.



If a search of Michigan's Criminal History file does not locate a record that is either an exact or close match for the person in question, this page will display.

To view the other searches in your summary, click **Back to Search Results**.

To print this page, click "Ctrl" and "P".

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Michigan State Police

Michigan.gov
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Michigan.gov Home | ICHAT Home | MSP home | Sitemap | FAQs | Contact Us | Logoff | Help

ICHAT ▸ Search Results - Detail

Data Searched on:

Last Name	First Name	Middle Initial	DOB	Race	Sex	More Criteria
DOE	JOHN		1/1/1930	White	Male	

Based on the information provided, the following is a certified result of the search as of 5/24/2010 1:10 PM

A search of Michigan's Criminal History File has not located a criminal record that exactly matches the information you have provided.

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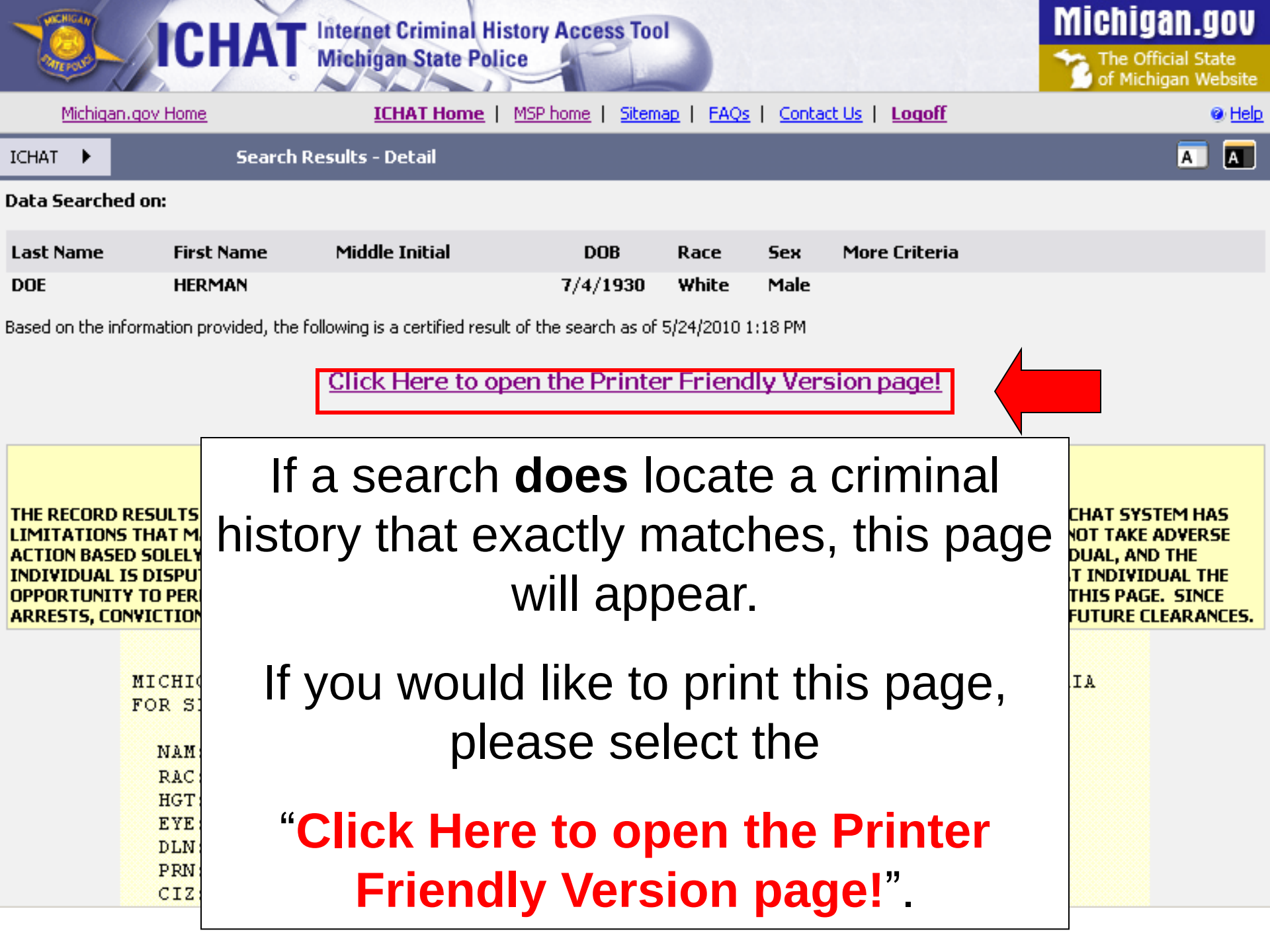
However a record has been found that exactly matches on last name, sex, and year of birth and is an exact or similar match on first name and is provided below.

If a search of Michigan's Criminal History File cannot locate a record that exactly matches but is able to find a close match for the person in question, this page will display.

THE RE… AS LIMIT… SE ACTIO… INDIVIDUAL IS DISPUTING THE RECORD, PLEASE PROVIDE THAT INDIVIDUAL WITH A COPY OF THIS REPORT AND OFFER THAT INDIVIDUAL THE OPPORTUNITY TO PERFORM A RECORD CHALLENGE BY SUBMITTING FINGERPRINTS. THIS IS EXPLAINED AT THE BOTTOM OF THIS PAGE. SINCE ARRESTS, CONVICTIONS, OR CRIMINAL RECORD DELETIONS MAY OCCUR AT ANY TIME, DO NOT USE THIS INFORMATION FOR FUTURE CLEARANCES.



If a search **does** locate a criminal history that exactly matches, this page will appear.

If you would like to print this page, please select the

"**Click Here to open the Printer Friendly Version page!**".

NOTE: The fields that are highlighted do not match exactly what was entered by the user.

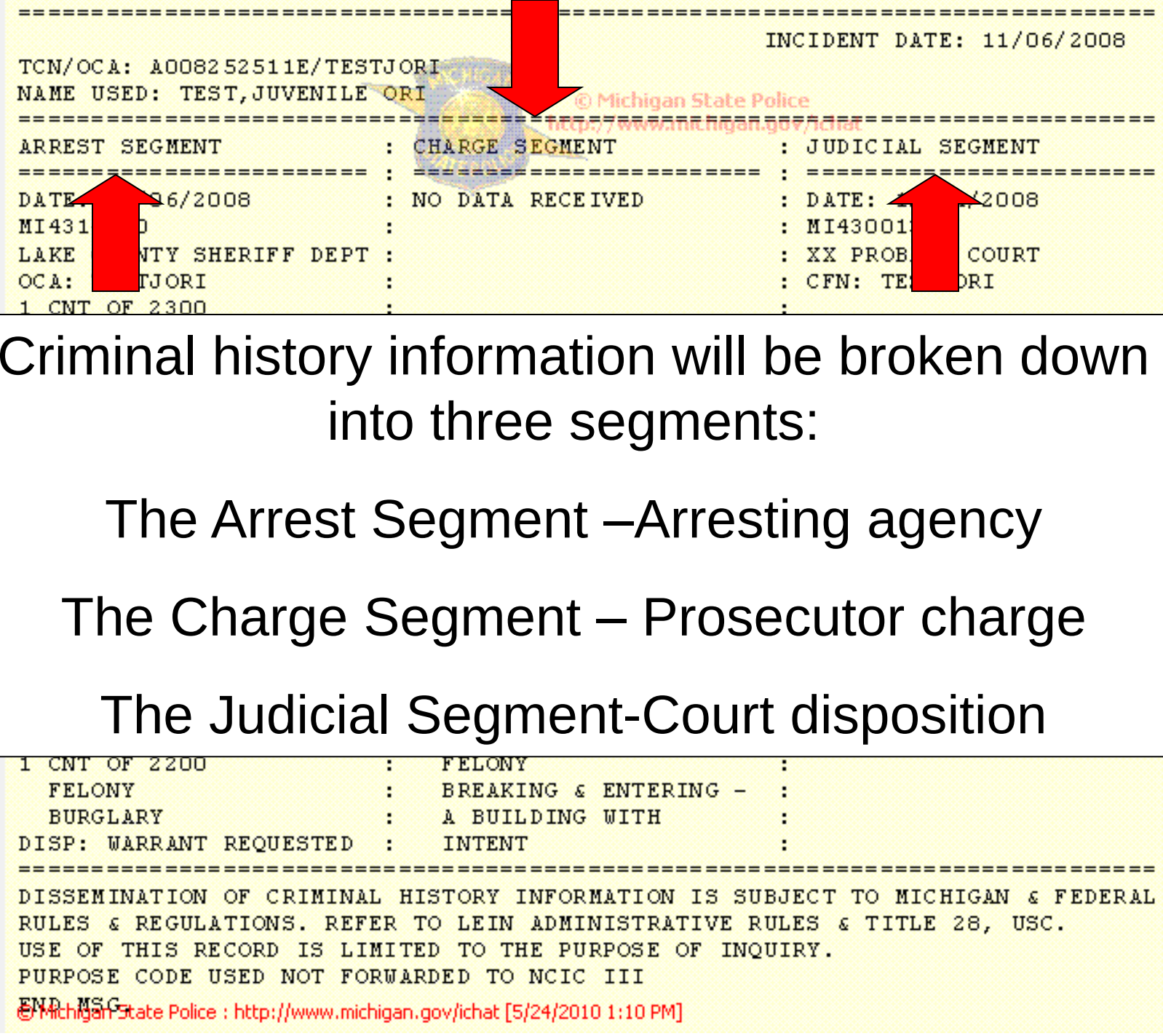
MICHIGAN CRIMINAL HISTORY RECORD INFORMATION MEETING DISSEMINATION CRITERIA
FOR SID: 0000497J AS OF 05/24/2010

NAM: DOE,HERMAN DAVID SID: 0000497J
RAC: W SEX: M DOB: 07/04/1930 FBI:
HGT: 509 WGT: 150 HAI: BRO III: UNKNOWN
EYE: BLU POB: MI
DLN: MNU:
PRN: 99887
CIZ:

AFIS PRINTS AVAILABLE: NO
PALM PRINTS AVAILABLE: NO
PHOTO AVAILABLE: NO

It is important to always double check the information of the person on the criminal record to verify it is in fact your person.

If there is any information in the identifiers that does not match what was entered, it will be highlighted on the criminal history record.



Criminal history information will be broken down into three segments:

The Arrest Segment –Arresting agency

The Charge Segment – Prosecutor charge

The Judicial Segment-Court disposition

Procedures for Correcting a Record

The steps for correcting a mistaken or inaccurate record are as follows:

1. Records That Do not Belong to the Individual Whose Name has Been Searched

- If the individual believes that the record does not belong to him or her, the individual should go to the nearest law enforcement agency and request to be fingerprinted on a state applicant fingerprint card for the purposes of "Record Challenge"; call ahead to verify fees and/or service hours. There is no charge for such fingerprinting if it is done at a Michigan State Police post.
- This card should be mailed to the Criminal Records Division with a copy of this record and a letter requesting the Criminal Records Division to verify that the enclosed criminal record does not belong to him/her. There is no fee. The address is:

Michigan State Police -- CRD
Attn: Record Challenge
P. O. Box 30634
Lansing, MI 48913

2. Inaccurate Records

- Sometimes records inadvertently contain errors. For example, the nature or date of the conviction might be wrong, or the record might contain a conviction that should have been removed from the record.
- In such cases the individual should obtain certified copies of the court judgment or other documents which show that the information contained on the criminal record is incorrect. If the proof provided is satisfactory, the Michigan State Police will modify the record accordingly. You may send the documents to:

Michigan State Police -- CRD
Attn: Record Correction
P. O. Box 30634
Lansing, MI 48913

At the bottom of every criminal history provided by ICHAT are “Procedures for Correcting a Record”.

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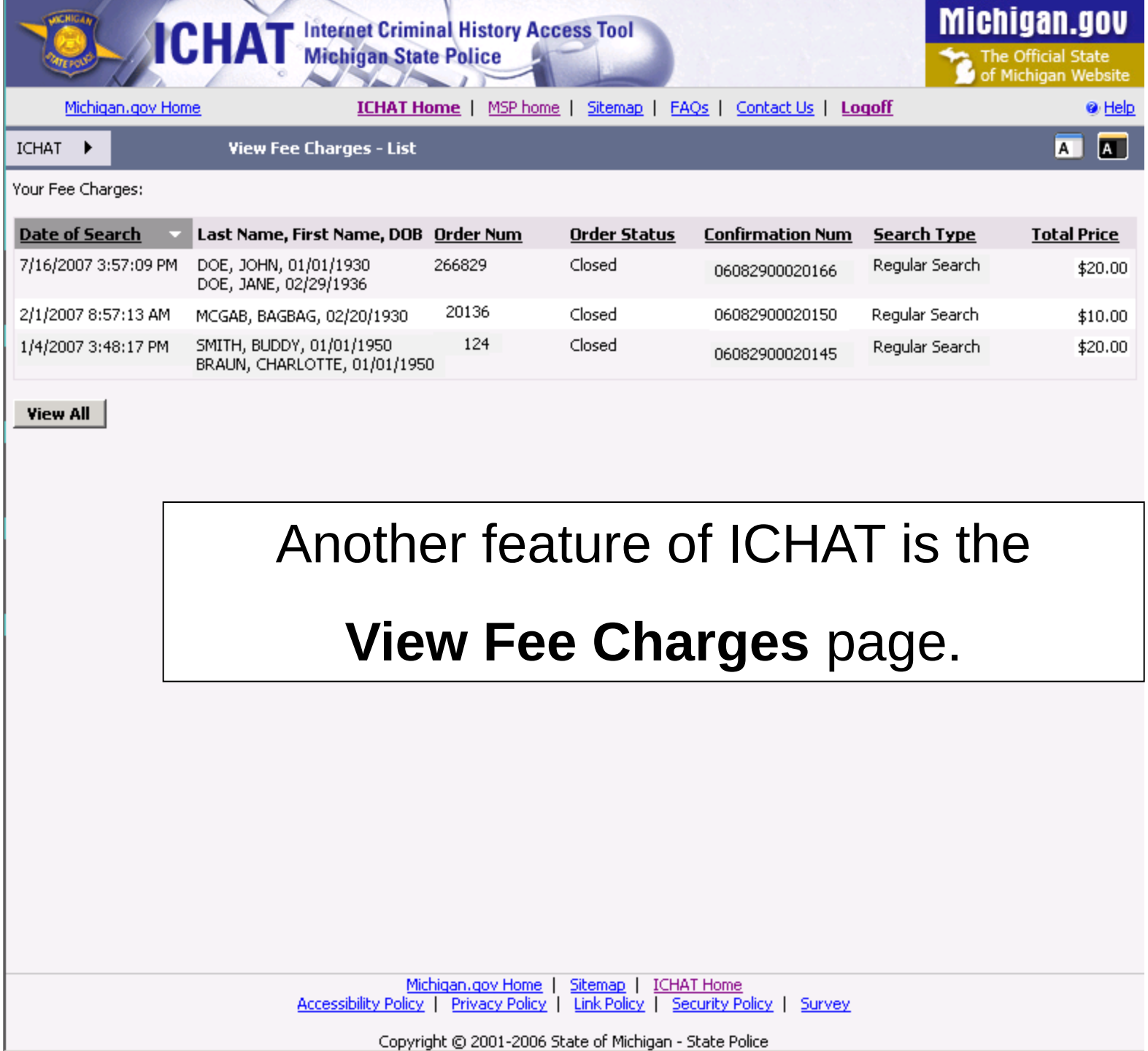
ICHAT
Internet Criminal History Access Tool
Michigan State Police
Michigan.gov
The Official State of Michigan Website
Michigan.gov Home
ICHAT Home | MSP home | Sitemap | FAQs | Contact Us | Logoff
Help
ICHAT
View Fee Charges - List
Your Fee Charges:
Date of Search
Last Name, First Name, DOB
Order Num
Order Status
Confirmation Num
Search Type
Total Price
7/16/2007 3:57:09 PM
DOE, JOHN, 01/01/1930
DOE, JANE, 02/29/1936
266829
Closed
06082900020166
Regular Search
$20.00
2/1/2007 8:57:13 AM
MCGAB, BAGBAG, 02/20/1930
20136
Closed
06082900020150
Regular Search
$10.00
1/4/2007 3:48:17 PM
SMITH, BUDDY, 01/01/1950
BRAUN, CHARLOTTE, 01/01/1950
124
Closed
06082900020145
Regular Search
$20.00
View All
Another feature of ICHAT is the
View Fee Charges page.
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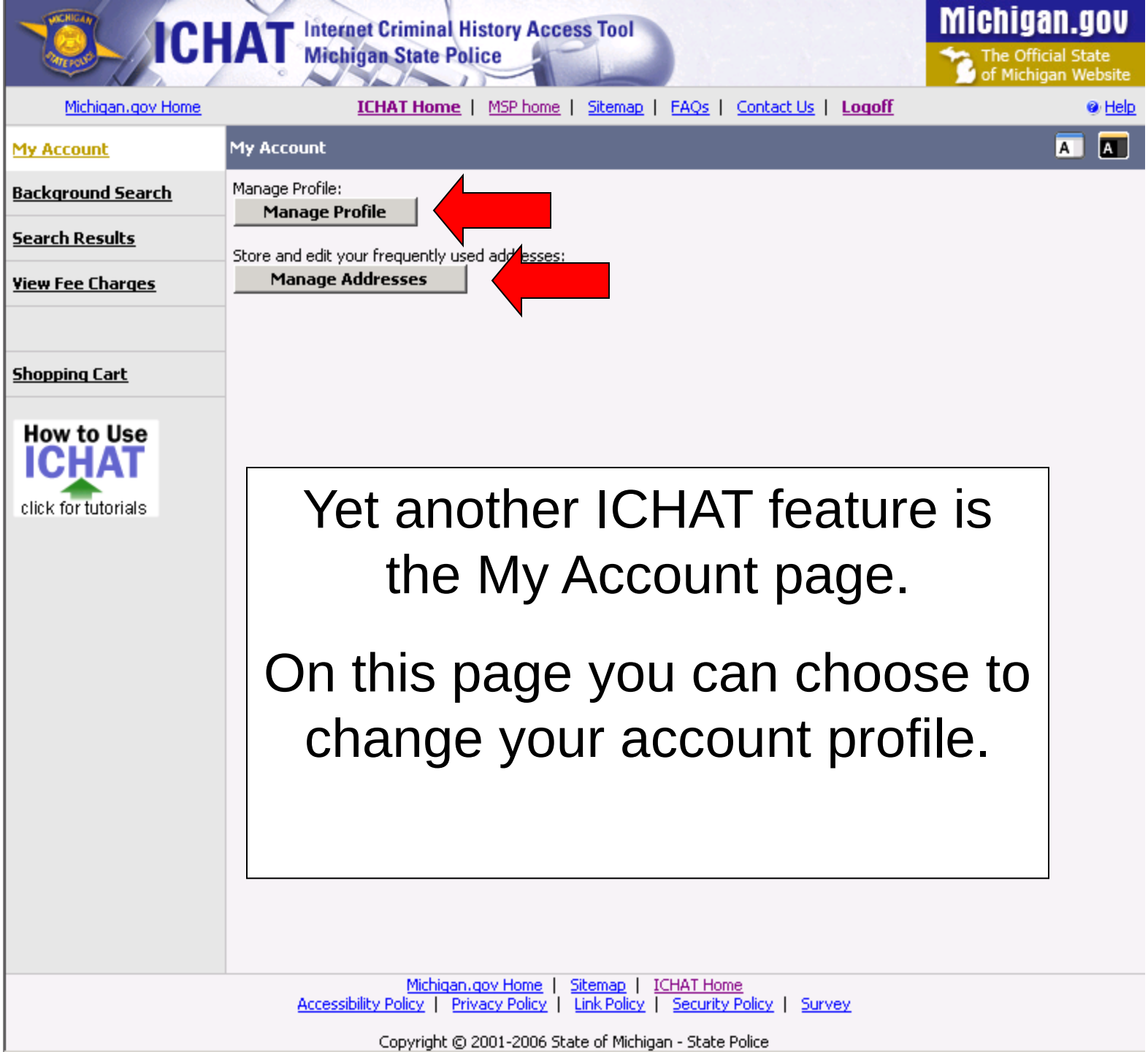
ICHAT
Internet Criminal History Access Tool
Michigan State Police
Michigan.gov
The Official State of Michigan Website
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Help
My Account
Background Search
Search Results
View Fee Charges
Shopping Cart
How to Use ICHAT
click for tutorials
My Account
Manage Profile:
Manage Profile
Store and edit your frequently used addresses:
Manage Addresses
Yet another ICHAT feature is the My Account page.
On this page you can choose to change your account profile.
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Contact us if you have questions or need additional assistance.

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